

**Draft LLEP AGM  
 2022 Minutes**

**28 September 2022**

<b>1.</b>	<b>Welcome</b>
1.1	Andy Reed (Co-Chair of the LLEP Board) welcomed everyone present and outlined the agenda items.
1.2	Andy Reed thanked all partners and interested parties for attending the LLEP AGM.
<b>2.</b>	<b>Minutes of the Previous Meeting 29 June 2021</b>
2.1	The minutes were recorded as a true and accurate record.
<b>3.</b>	<b>Director's Update - Annual Report 2021-2022</b>
3.1	Andy Reed presented a video, which demonstrated the LLEP's activities during the year (2021- 2022).
3.2	Andy Reed recognised the significant work the LLEP had undertaken to create economic prosperity in Leicester and Leicestershire.
3.3	The meeting congratulated the LLEP on the efforts and work undertaken between April 2021 and March 2022 which showcased the range of projects and programmes.
<b>4.</b>	<b>Financial Statement</b>
4.1	Anil Majithia (Co-Chair of the LLE Board) shared presentation slides, providing details of the LLEP's financial situation at the end of the year 2021-22.
4.2	The dormant accounts for the Limited Company for the period ending 31 March 2021 were submitted for information and comment.
4.3	Anil Majithia shared that given the uncertainties surround the LLEP's work has been focusing on ensuring financial and operational discipline to ensure smooth delivery of programmes.

<b>5.</b>	<b>SportPark Pavilion 4</b>
5.1	Catherine Fleming, Project Manager of Loughborough University presented on the SportPark where there will be a 2000sqm extension to an existing 3 pavilion BREEAM building which is a hub for sports governing bodies and is part-funded by the LLEP.
5.2	The visuals of the existing building sites were shared at the AGM along with the proposed Pavilion 4.
5.3	Catherine Fleming shared the energy efficiencies and carbon reductions the PassivHaus approach will provide.
5.4	Catherine Fleming noted that initial costs of PassivHaus generally costs 2.5% more to build and 2.88% higher in design fees but the running costs are predicted to be only 25% of a traditional building.
5.5	CF thanked Henry Brothers, David Morley Architects, Gleeds, Beyond Carbon, Price & Myers and Etude.
<b>6.</b>	<b>Board Director Appointment Status</b>
6.1	Anil Majithia (LLEP Co-Chair) expressed thanks to Kevin Harris who stepped down as LLEP Chair, the LLEP Team and Board acknowledged and expressed thanks to Kevin Harris' delivery on major projects during changing and challenging times over many years.
6.2	Anil Majithia expressed thanks to Jaspal Minhas for serving as a LLEP Board member since 2014, making excellent contributions as a private sector member.
6.3	The AGM agreed to reappoint Andy Reed, Anil Majithia, Emma Anderson, Dr Nik Kotecha, Neil McGhee and Chas Bishop as Private Sector Board Directors.
6.4	The AGM agreed to reappoint Verity Hancock as the Education Sector Board Directors.
6.5	The meeting was informed that LLEP members have agreed replacement directors and welcomed Gosia Khrais, Commercial and Marketing Director of Charnwood Campus, Jo Tallack Senior General Manager of Highcross Leicester and Glynis Wright MBE who is a partner of Nelsons Solicitors.
6.6	<b>AGREED:</b> To approve the appointment of three new private sector members: Gosia Khrais, Jo Tallack and Glynis Wright as Directors of the LLEP Board.
<b>7.</b>	<b>Q&amp;A of the directors</b>

7.1	Andy Reed provided information on the future of the LLEP from the ongoing discussions and voiced that the LLEP will be involved with the process the devolution.
7.2	LLEP Board Member, Peter Bedford provided the viewpoint from the County Council that since the Levelling Up White Paper was issued the approach has changed from government which has caused political tensions. There are ongoing discussions where the County Council are pushing for more of a gradual approach and to have a structure which is truly a East Midlands deal.
7.3	LLEP Board Member, Dr Nik Kotecha, voiced the importance of having the business voice represented in the devolution arrangements to get the best deal for the county.
7.4	LLEP Board Member, Danny Myers, shared the City's perspective on Devolution voicing concerns that there has been a lack of conversation or involvement for Leicester. Danny Myers shared the perspective that Leicester requires a better financial settlement during the period of political uncertainty.
7.5	Peter Small provided an update that the business representative groups are holding a meeting in a few weeks to discuss the feeling of employers and the impacts of moving into a devolved organisation. There are intentions to work with the LLEP and other organisations representing the business voice.
7.6	LLEP Board Member and Net Zero Champion, Neil McGhee answered a question on how the LLEP are combating climate change where sustainability is included as a theme throughout all activities.
7.7	Neil McGhee shared that an event would take place on Monday the 24 <sup>th</sup> of October at the Space Park Leicester which will provide further information.
7.8	LLEP Board Member, Anne-Marie Hunt, answered a question on how the LLEP is supporting businesses with energy rate cost increases for businesses by providing support to businesses on their key priorities in response to the mini-budget announcement.
7.9	LLEP Board Member and Business Gateway Board Chair, Sonia Baigent, added further that the Growth Hub is helping to form collaborations within businesses in a changing environment.
7.10	LLEP Board Member, Verity Hancock, responded to a question on how the Adult Education Sector are being supported, by mentioning the LLEP's Skills Advisory Panel have acknowledged these challenges and look to take this forward in future.
7.11	LLEP Board Member, Danny Myers, added further that there are too many low paid jobs within the city which needs to be addressed. Dr Nik Kotecha added further that there is a nationwide challenge of attracting the required skills and talent.

<b>8.</b>	<b>Any other business</b>
8.1	There was no other business.